

Issued by: Chaplin Farrant Limited  
address: 51, Yarmouth Road  
Norwich, NR7 0ET

## Practical Completion Certificate

Employer: Bawdswell Village Hall  
address: c/o 7, Saxon Meadows  
Bawdswell, NR20 4UX

Job reference: 4183

Contractor: Omnis Construction Limited  
address: 4-5 Hornet Court, 34 Hurricane Way  
Norwich Airport Ind Est NR6 6HJ

Certificate no: 1

Issue date: 22 May 2015

Works: Demolition of existing hall & erection of new Village Hall  
situated at: c/o The Secretary  
7 Saxon Meadows  
Bawdeswell  
Norfolk

Contract dated: -

Under the terms of the above-mentioned Contract,  
I/we hereby certify that in my/our opinion

practical completion of the Works has been achieved

and the Contractor has complied with the contractual requirements in  
respect of information of the health and safety file

on 22 May 2015

The Rectification Period in respect of the Works

is 12 Months

Outstanding items:  
See attached Snagging List

To be signed by or  
for the issuer named  
above

Signed 

*Distribution*

Employer | 1 |

Structural Engineer | 1 |

Planning Supervisor / CDM  
Coordinator | 1 |

Contractor | 1 |

M&E Consultant

Other

Quantity Surveyor | 1 |

Clerk of Works

File | 1 |



# Defects List

Bawdeswell Village Hall

PROJECT NAME

Bawdeswell Village Hall

CLIENT

4183/20.05.15

REF / DATE

The following work was outstanding when surveyed on 20th May 2015

1. New BT phone connection with two phone lines as specified, linked to the fire and security alarm systems.
2. Supply and fit cycle stands behind external door swings.
3. CCTV signage to be fitted
4. Induction loop to be provided behind reception counter
5. Door bell to be fitted
6. Rutts in the football field where construction vehicles have driven on the grass to be made good.
7. Depressions in the access road that are causing ponding to be filled and made good.

## Externally

1. Weep hole covers/vents/insect guards to be fitted above W12.
2. RHS of main entrance door at approx. 1200mm from FFL, small hole to be repointed.
3. Seal around ventilation grills with red mastic to match the grills on the north elevation.
4. Make good hole beneath vent into the activity room.
5. Remove film from external face of heat exchange units.
6. Make good 2No. Chips in plant room door paintwork.
7. Remove paper or film trapped in vent to female WC.

## Lobby

1. Top coat gloss paint to window cill.
2. Fill and make good around the door release button.
3. Clean paint off the cover of the door automation.
4. Replace damaged tile around the light fitting.
5. Make good gloss finish on architrave at low level.
6. Make good around socket on yellow wall.

## Reception

1. Clean paint of the inside of the entrance doors.
2. Replace approx. 6No, damaged ceiling tiles and replace section of ceiling grid damaged below the loft hatch.
3. Make good chipped paint on corner of wall above reception counter.
4. Clean paint splatter off doors into main hall.
5. Lock to left hand hall door is stiff.
6. Make good gloss finish above right hand hinge on left hand hall door.
7. Clean yellow paint off architrave on right hand door into hall.

# Defects List

Bawdeswell Village Hall

PROJECT NAME

Bawdeswell Village Hall

CLIENT

4183/20.05.15

REF / DATE

The following work was outstanding when surveyed on 20th May 2015

## Corridor

1. Clean paint off light switch outside kitchen.
- 2.

# Defects List

Bawdeswell Village Hall

PROJECT NAME

Bawdeswell Village Hall

CLIENT

4183/20.05.15

REF / DATE

The following work was outstanding when surveyed on 20th May 2015

## Bar Store

1. Supply and fit plastic cover plate over hole for earth cable.
2. Make good crack to left hand side of window cill.
3. Make good/paint boxing at junction with floor.
4. Clean paint splatter off all floor skirting capping strips.

## Meeting room

1. Clean paint off sockets.
2. Replace damaged ceiling tile above wall fan.
3. Make good dirty marks at high level to right hand side of window.
4. Replace damaged ceiling tile above door stop.
5. Roller catch is very still of the cupboard doors.

## Activity Room

1. Replace damaged tiles above extract fan and make good two No. lifted tiles along wall to store room.
2. Key in door lock to store room does not work.

## Store Room

1. Right hand leaf of door to hall scratched and chipped.

## Hall

1. Light shade missing.
2. Make good paint finish at skirting level.
3. Loose cable in corner of yellow wall?
4. Make good hand prints on yellow wall.
5. Make good/clean marks off wall and make good cracks near vent grills.
6. Make good around ventilation control panels
7. Seal along top of skirting
8. Roller catches still on cupboard doors
9. Clean paint off store cupboard doors
10. Make good chipped architrave above hall entrance doors
11. Make good to finishes at bottom right hand side of roller shutter.